

A **Regular** meeting of the Buellton Union School District Board of Trustees was held on **Wednesday, August 5, 2020** via video conference.

Trustees Present: Elaine Alvarado, Marcilo Sarquilla, Andrew Morgan, Elysia Lewis and Jessie Skidmore

Administration Present: Dr. Randal Haggard, Lisa Melby, Claudia Echavarria, Danielle Spahn and Diane Turner

- I. **Call to Order, Roll Call and Public Comment on Closed Session Agenda Items**
- II. **Closed Session**
  - A. Personnel Matters - (Pursuant to Government Code § 54957)
  - B. Conference with Labor Negotiators (Pursuant to Government Code §54957.6) – Agency designated representatives: Shannon DeNatale Boyd and Tim Cary, Superintendent Randal Haggard; Employee organization: The Buellton Education Association, CTA/NEA, Certificated and Classified Unit.
- III. **Opening Ceremony –**
  - A. Call to Order and Roll Call - *Elaine Alvarado called the meeting to order at 7:08pm and said all members were present.*
  - B. Report of Actions Taken During Closed Session - *Mrs. Alvarado continued to say that the Board just came out of closed session and no action was taken.*
  - C. Pledge of Allegiance – *Led by Elaine Alvarado*
- IV. **Continue Opening Ceremony**
  - A. Establish Order of the Agenda – *No changes*
  - B. Governing Board Comments – *Jessie Skidmore said she attended both Town Hall/Meetings and there was great information on things our staff has been doing to prepare students for virtual learning. Andrew said he feels good for how the schools are preparing for the re-opening of school. Elaine Alvarado said she was happy to see all the effort that staff has been doing for this as well. Elaine said she attended a webinar hosted by Monique Limon. She felt there was not much to it but is hoping to stand another webinar in the future and appreciate the efforts to reach out to us.*
- V. **Public Comments/Staff Comments**

*No Public Comments were received for tonight's meeting.*
- VI. **Correspondence – No correspondence**
- VII. **School/Community Reports**
  - A. Superintendent – *Dr. Haggard started his report by talking about all the planning and hard work by all staff in preparation for the start of school. He and Mrs. Melby have held two Town Hall Meetings which proved to be well attended by parents and staff. Dr. Haggard said that Santa Barbara County being on the watch list and unfortunately given the matrix we are in right now our commitment needs to be adhered to keep physical distancing, good hygiene and handwashing to be can have kids back in school.*
  - B. Principal/ Assistant Principal – *Lisa Melby started her report by saying she has been amazed by the work staff has put in for registration. A lot of technology professional development has been taking place with the leadership of Marie Chavis, Jennifer Cline and Laura Ragsdale. They are currently prepping devices to get those ready for student distribution. Our first day back with staff starts on Monday August 10<sup>th</sup>.*
  - C. Special Education – *Claudia Echavarria started her report by saying that she is working with all superintendent's the valley districts to check on the opening of school throughout the valley. She reviewed the different training that are taking place for her staff including dyslexia training starting on Monday.*
  - D. B.E.A. – *Lisa Restivo started her report by saying that they are so excited to finalize the MOU between the district and BEA. She felt it was a very successful process.*
  - E. P.T.S.A – *Lisa Melby said that Tracy said they are gathering the people they have in positions but there will be open positions. Lisa Melby said they are a great group and we depend on them a lot.*

## VIII. Information Items

- (Information) A. Enrollment/Staffing for 2020-2021 school year-projections will be presented based on current enrollment.

*Dr. Haggard brought forth a preliminary Enrollment report for Board review. It's a moving target but there is a slight drop but that is quite normal for this time. **No Action was taken on this item. Information Only.***

- (Information) B. COVID-19 Update – Dr. Haggard will update the Board on district issues related to the COVID-19 pandemic, and school re-opening.

*Dr. Haggard updated the Board on the Covid-19 Pandemic and the steps being taken by the district for the re-opening of the schools. He gave kudos to Mrs. Melby and staff for the schedules that are to be used for the start of school. Mrs. Melby shared the teachers site that will be used for the student's virtual learning. Jessie Skidmore asked if we had enough devices for all students. There are enough devices for Jonata students to receive Chromebooks. There are enough Chromebooks to have the 5<sup>th</sup> graders have one. We will move Macs from Jonata to cover the 2<sup>nd</sup> thru 3<sup>rd</sup> grades. iPads for TK-1<sup>st</sup> students. **No Action was taken on this item. Information Only.***

- (Information) C. Santa Barbara County Public Health Attestation – Dr. Haggard will bring forth the district's public health attestation for Board review.

*Dr. Haggard brought forth the Santa Barbara County Public Health Attestation for Board review. Dr. Haggard discussed the steps the district took to receive this attestation and what we are doing to be compliant with this. **No Action was taken on this item. Information Only.***

## IX. General Items

- (Action) A. Resolution 21-01 “Authorizing Operation of Education Programs in Distance Learning”— Dr. Haggard will bring Resolution 20-01 forward for Board consideration and action.

*Dr. Haggard brought forth Resolution No. 21-01 “Authorizing Operation of Education Programs in Distance Learning” for Board review and approval. Elysia Lewis **MOTIONED** to approve Resolution No. 21-01 “Authorizing Operation of Education Programs in Distance Learning” as presented. Andrew Morgan Seconded the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Public Hearing) B. Public Hearing for Resolution No. 21-02 “Resolution to Authorize the district to do interfund borrowing” – the Board will hold a public hearing regarding Resolution No. 21-02 “Resolution to Authorize the district to do interfund borrowing.”

*Dr. Haggard and Elaine Alvarado opened up a public hearing for Resolution No. 21-02 “Resolution to Authorize the district to do interfund borrowing”. Public Hearing opened at 7:48pm. Public Hearing closed at 7:48pm.*

- (Action) C. Approval of Resolution No. 21-02 “Resolution to Authorize the district to do interfund borrowing” – Dr. Haggard and Danielle Spahn will bring forward Resolution No. 21-02 for Board review and approval.

*Dr. Haggard brought forth Resolution No. 21-02 “Resolution to Authorize the district to do interfund borrowing” for Board review and approval. Elysia Lewis **MOTIONED** to approve Resolution No. 21-02 “Resolution to Authorize the district to do interfund borrowing” as presented. Jessie Skidmore Seconded the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) D. Board of Trustees Approval of Updated Budget – Dr. Haggard and Danielle Spahn will bring forth an update to the 2020/2021 budget due to approval of State budget, and budget changes necessary to enact the Collective Bargaining Agreements.

*Danielle Spahn and Diane Turner brought forth an update to the budget for Board review and approvals. Both Fund 01 and 06 changes were discussed. Elysia Lewis **MOTIONED** to approve the updated budget as presented. Jessie Skidmore **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) E. Certification of Evaluators for Certificated Staff – The board will be approving the certification of four administrators, Dr. Randal Haggard, Claudia Echavarría, Beverly Sherman and Lisa Melby to act as evaluators for the certificated staff of the district.

*Dr. Haggard brought forth a recommendation for the approval of the Certification of Evaluators for Certificated Staff. Dr. Haggard, Lisa Melby, Claudia Echavarría and Beverly Sherman will serve as the district's evaluators. Jessie Skidmore **MOTIONED** to approve the Certification of Evaluators as presented. Andrew Morgan **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (Action) F. Resolution No. 21-03 “Teacher Assignment Pursuant to Ed. Code 44256(b) – Resolution No. 21-03 will be presented tonight for board approval. The following teachers have consented to their assignments for the 2020/2021 school year:

Kathy Fayram – 7<sup>th</sup> and 8<sup>th</sup> Grade Social Studies,  
Marie Chavis – 7<sup>th</sup> & 8<sup>th</sup> Grade Science  
Nicole Mercado – 7<sup>th</sup> Grade Social Studies

*Dr. Haggard brought forth Resolution No. 21-03 “Teacher Assignment Pursuant to Ed. Code 44256(b)” for Board review and approval. Jessie Skidmore **MOTIONED** to approve Resolution No. 21-03 “Teacher Assignment Pursuant to Ed. Code 44256(b)” as presented. Elysia Lewis **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

- (First Reads) G. 1<sup>st</sup> Reading of Board Policies- The board will conduct a first reading of the following board policies:

BP 0470(a) “Covid-19 Mitigation Plan”

*Dr. Haggard brought forth BP 0470(a) “Covid-19 Mitigation Plan” for Board review and discussion. **No Action was taken on this item. First Read Only.***

- (Action) H. Final Adoption of *Impact Science* materials to support Science instruction in Grades 6-8– Dr. Haggard will bring forward the recommendation to adopt these instructional materials.

*Dr. Haggard brought forth a recommendation for the adoption of the “Impact Science” materials for the Science instruction at Jonata Middle School. Jessie Skidmore **MOTIONED** to approve the final adoptopn of “Impact Science” as presented. Elysia Lewis **Seconded** the motion. **Roll call was then made. The Ayes have it with a vote of 5-0.***

## X. Approval of Minutes/Action Consent Agenda

### Consent Agenda Summary

- (consent) 1. Minutes of the Regular Meeting held July 22, 2020
- (consent) 2. Approve for payment - General Fund Warrant Report
- (consent) 3. Personnel Action Form - (See attached list)
- (consent) 4. Donations –
- (consent) 5. Approval of Agreement between BUSD and PHP for counseling & outreach service
- (consent) 6. Approval of Agreement between BUSD and Aramark for coveralls for custodial staff
- (consent) 7. Approval of Agreement between BUSD and CSM for E-Rate Compliance Services
- (consent) 8. Approval of Agreement between BUSD and Dreambox for DocuSign services

## XI. Closing

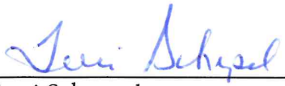
- A. Future Meeting Dates
- Regular Meeting, September 9, 2020


- Regular Meeting, October 7, 2020
- Regular Meeting, November 18, 2020
- Regular Meeting, December 9, 2020
- Regular Meeting, December 16, 2020

B. Adjournment

*Andrew Morgan MOTIONED to approve Consent Agenda as presented. Marcilo Sarquilla Seconded the motion. The Ayes have it with a vote of 5-0. Elaine Alvarado read the Consent Agenda. There being no further business the open session of the meeting adjourned at 8:22pm.*

Respectfully Submitted,

  
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Terri Schrepel  
Buellton Union School District

  
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Jessie Skidmore - Clerk of the Board  
Buellton Union School District